

MINUTES
MANSFIELD ADVOCATES FOR CHILDREN
Wednesday, February 9, 2011 (Meeting rescheduled from 2/2/11 because of weather)
5:00-6:30 Team Meetings; 6:30-7:30 MAC Meeting
Council Chambers- Town Hall

PRESENT: K. Grunwald (staff), S. Baxter (staff), G. Bent (Chair), P. Braithwaite, A. Bloom, E. Sofer-Roberts, J. Higham, V. Fry, J. Goldman, J. Stoughton (Chair), C. Guerreri, R. Leclerc (staff), M. Barton, A. Bloom, J. Suedmeyer, Sara Anderson (guest)
REGRETS: M. Laplaca, L. Young, MJ Newman, A. Bladen, L. Dahn

ITEM	DISCUSSION	OUTCOME
Actions needed and Announcements	<p>-Welcome: Chair G. Bent called the meeting to order at 6:30 PM.</p> <p>-Adopt Minutes of January 5, 2011</p> <p>Graustein Grant Renewal Packet-Self Assessment: S. Baxter distributed draft copies of the Self-Assessment tool, which is a part of the grant renewal process.</p>	<p>Minutes were adopted as written.</p> <p>The Executive Committee will complete this assessment with input from all members. S. Baxter will send it out electronically, and asks that members note their ratings and comments in a contrasting color. Please return these to Sandy by 2/22.</p>
Advisory Committee on Human Services	G. Bent reported that The Town Council's Committee on Committees has reactivated an advisory committee for the Human Service Department. The committee will be composed of representatives of other advisory committees, and MAC has been asked to recommend a member who will represent this group. This group will meet monthly, most likely during the daytime.	No one indicated an interest in serving on this committee.
Winter Fun Day	J. Stoughton reported that this event will be taking place on February 12, 2011, at the Mansfield Community Center, and the library staff will be hosting stories and crafts.	Contact J. Stoughton if you are available to work on this from 11-2.
Community Conversation	<p>G. Bent provided an overview of sub-committees and other needs- Coordinators- Sandy, Gloria and Emily</p> <p>-Sub-Committee Reports:</p> <ul style="list-style-type: none"> - P. Braithwaite has contacted Panera Bread; it will probably cost about \$10/per person for the meal. - The RSVP phone line will be operational when invitations go out. - Moderator and Recorder training will be held on Thursday, March 3rd, 4:00-8:00 PM in Town Hall. - J. Higham has been working on invitations, and samples were distributed. - Invitations have also been translated into Chinese. J. Goldman raised concerns about using a postcard, which does not appear to be personalized to the invitee. P. Braithwaite asked if it will be possible for people to know what the topics will be? A suggestion was made that we 	J. Higham and M. Barton will take all of the suggestions under advisement and will make a decision regarding the invitations, including how they will be distributed. S. Baxter will check with Mary Broderick on

	<p>publish a link to information on a website. There was some discussion about how much information about the Conversation needs to be included in the invitation to encourage people to attend.</p> <p><u>Teams check “Community Recruitment Grid”</u> (Team leader hand out) to identify segments of the community we haven’t identified to send invitations to and how to get those we missed</p> <p><u>CC Checklist:</u> We will be holding the event in the Town Hall. S. Baxter asked that those who have committed to work on tasks review the checklist to make sure that they are on track.</p> <p>Some discussion about when the meal would take place, with some agreement that it will be available when people return for the large group discussion. Discussion about the location and number of the break-out rooms, along with where the children’s area will be located.</p> <p>-K. Grunwald reported that he has modified the Powerpoint presentation and will send it to sub-committee members before it is sent out to the entire group.</p>	<p>wording regarding support for the event.</p> <p>A. Bloom volunteered to create this link.</p> <p>Review the list in team meetings and identify invitees for the Community Conversation who represent these groups.</p> <p>Meal is planned for 4:00-5:00 PM</p>
Discovery Trainings	Note Training dates and subjects-hand out: no discussion.	Gloria and Sandy will be attending the 2/10 and 2/25 RBA sessions
Team Up-Dates	<p>K. Grunwald provided information about a proposal that has been received from the CT Center for Economic Analysis to help to build our data infrastructure.</p> <p>J. Higham reported that the Community Connectedness Team has just started to look at the survey results as a group. They feel that they need a more detailed breakdown of the data, and will need expertise to assist them in the data analysis. The survey showed that the library is the most popular activity in town. Transportation stood out as an area of concern, although only 25% of respondents answered those questions.</p>	J. Higham will email the survey results to all members.
Adjournment	<p>Meeting adjourned at 7:40 PM.</p> <p>Next MAC Meeting March 2, 2011 –Council Chambers- Team meetings 5-6:30 PM, MAC Group Meeting 6:30-7:30</p>	

Respectfully submitted,
Kevin Grunwald